



Job Title	Supported Employment Peer Mentor, Calgary
Reports to	Youth Employment Partnership Coordinator

Inclusion Alberta fosters family leadership and advocacy in the pursuit of fully inclusive community lives for children and adults with developmental disabilities.

The Peer Mentorship is a part-time employment opportunity that focuses on supporting youth with developmental disabilities in the workplace. We are looking for individuals who are interested in working with assigned Mentees to support them in an inclusive workplace. Employment begins with training and orientation at our head office and extends through the duration of the Mentee’s on-the-job training and possibly beyond.

Duties and Responsibilities: The Peer Mentor is responsible for assisting the Mentee in performing work responsibilities within a workplace, in such a way that fosters independence. The Mentor will continually assess the vocational, social, communication, and independent skills required by the specific job setting, as well as identify job site modifications as needed. The Mentor will be required to comply with the policies and procedures at the specific job sites, to complete daily summaries of shifts worked with the Mentee, and to report regularly with the Youth Employment Partnership Coordinator.

Qualifications:

We are seeking an individual who has a basic understanding and commitment to inclusion in all areas of life. Experience working with individuals with disabilities is an asset, but not required. Full training is provided. All Peer Mentors will be required to participate in training and orientation with Inclusion Alberta. Mentors should be of similar age to the individuals they are mentoring (i.e., grades 11 or 12).

Working Conditions:

This contract position is **part-time** with an hourly rate of \$17/hr. With exception to a monthly professional developmental team meeting, core hours will vary and flexibility in schedule is a must in order to accommodate the mentee, job-site requirements, training needs, and completion of shift summaries. Compensation will be given for orientation, meetings, providing on-job supports, and for logging shift summaries.

Please submit your cover letter and resume to Aliasha Hart Stone, Youth Employment Partnership Coordinator jcrosby@inclusionalberta.org, while including areas within and outside the City of Calgary you are able to commute to. Only candidates selected

for interviews will be contacted. Competition closes when a suitable candidate is found. Applicants will be asked to complete an application form prior to interviews.

Inclusion Alberta is committed to being a welcoming, inclusive, diverse, respectful, and equitable workplace. We welcome applications from all qualified persons, and encourage women, First Nations, Métis and Inuit persons, members of visible minority groups, persons with disabilities, persons of all sexual orientations, gender identities and gender expressions to apply.