



Job Title	Coordinator, University of Alberta, Augustana Campus – Inclusive Post-Secondary Education, Camrose
Reports to	Regional Coordinator, Inclusive Post-Secondary Education

Inclusion Alberta fosters family leadership and advocacy in the pursuit of fully inclusive community lives for children and adults with developmental disabilities.

Inclusion Alberta in partnership with post-secondary institutions across the province offer Inclusive Post-Secondary Education supports to students with developmental disabilities. Inclusive Post-Secondary Education provides students with developmental disabilities the opportunity to pursue higher education in a field/ industry that aligns with their individual career aspirations. In addition to academic participation, students with developmental disabilities are a part of the innovative thread of student life at each campus. The experience of being included in university or college creates a platform for students to meaningfully participate in student clubs and events as well as community groups related to hobbies or areas of interest. As students deepen their field-related knowledge and experience, employment is a focal point for many students during the academic year and summer months.

Duties and Responsibilities:

- Facilitate meaningful student participation in a wide range of classes; for example, help students prepare so they contribute to class discussions and coursework, help students to participate in group work, etc.
- Facilitate relationships amongst classmates by helping students with intellectual disabilities participate in a variety of learning activities, campus activities, events, club, associations, etc.
- Support students contribute to and benefit from all aspects of campus and community life
- Collaborate with faculty, post-secondary staff, and students’ families to support students’ full engagement and active membership in their specified program of study and community at large
- Provide support to faculty members and instructors to develop individualized course expectations, academic modifications, and teaching adaptations to support student learning, engagement, and relationships with classmates
- Network and collaborate with faculty members, business owners, managers, employers, and other community members to develop job and career opportunities in the students’ chosen field of study

- Support students, employers, and co-workers on job sites to ensure positive employment experiences for everyone involved
- Strengthen and foster community capacity for meaningful inclusion of people with intellectual disabilities
- Actively collaborate with and positively support Inclusion Alberta team members
- Regularly and actively engage in critical reflection and dialogue (both individually and as a team member) about inclusion
- Effectively develop goals and strategic direction for inclusive post-secondary initiative at the University of Alberta, Augustana Campus
- Provide personal care where required
- Thoughtfully and effectively support team members / colleagues

Qualifications:

We are seeking an individual who is committed to the inclusion of persons with developmental disabilities in community life.

- Deep & abiding commitment to inclusion (as demonstrated by one's experiences, participation, and contributions to community)
- Experience with Inclusive Post-Secondary Education, and/or community development and/or inclusion
- Exhibit the highest level of professionalism
- Excellent communication, interpersonal, collaborative, networking, and organizational skills are required
- Dedicated learner, reflective practitioner, and committed to one's professional development
- Astute critical thinking skills and problem-solving abilities
- Can work effectively both independently and collaboratively
- Can effectively manage stress and respond to difficult circumstances with grace
- Comfortable with public speaking and community development (approaching new people)

Working Conditions:

This position will be located in the Camrose area. A vehicle is required with this position.

The position is **permanent full-time**, with a salary to commensurate with experience. Only candidates selected for interviews will be contacted. Competition closes when a suitable candidate is found.

Please forward your resume and cover letter with the subject line "**Augustana Coordinator**" to Madeline Ouellette, Regional Coordinators, Inclusive Post-Secondary Education at mouellette@inclusionalberta.org