



Supporting children and adults with developmental disabilities for 60+ years

### Colonel Eric W. & Dr. Barbara V. Cormack Memorial Award

#### About the nominee:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_ EMAIL \_\_\_\_\_

Reason for nomination: (briefly describe the contribution of the nominee)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*We ask that you also provide other information such as: (1) how long the nominee has been involved in volunteer work, (2) what is the scope of the nominee’s voluntary activities, (3) the impact of the volunteer’s work, (4) what awards related to volunteer work has the nominee previously received, as well as (5) names of others who will support this nomination? Attach the additional information to the back of this form on a sperate sheet(s) of paper.*

#### About the nominator:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_ EMAIL \_\_\_\_\_

Describe briefly your association with the nominee:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please mail, email or fax your nominations to: Inclusion Alberta  
11724 Kingsway, Edmonton AB, T5G 0X5  
Phone: 780.451.3055 Ext. 407  
tlarose@inclusionalbarta.org  
Fax: 780.453.5779

**Nominations must be received no later than February 28, 2019**



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## **Colonel Eric W. and Dr. Barbara V. Cormack Memorial Award Terms of Reference**

The Colonel Eric W. and Dr. Barbara V. Cormack Memorial Award will honor citizens of Alberta for outstanding long-term voluntary service to people with developmental disabilities. Long-term is defined as a lifetime commitment involving a minimum of 15 and preferably more than 20 years of voluntary service. The award is intended to honor pioneers associated with developing advocacy and community-based services for people with developmental disabilities. This award is sponsored by the Inclusion Alberta in collaboration with the Robin Hood Association for the Handicapped and is presented annually.

### **Nominations:**

1. Nominations for the Colonel Eric W. and Dr. Barbara V. Cormack Memorial Award can be made by an individual or by an organization.
2. Inclusion Alberta will be responsible for soliciting nominations.
3. The nomination deadline will be one month prior to the Inclusion Alberta Annual General Meeting.
4. Nominations will not be accepted from members of the nominee's family.
5. The responsibility for providing complete information in support of each nomination rests with the person submitting the nominating.
6. Inclusion Alberta will conduct a standardized telephone interview with each nominator prior to the selection meeting. This will help provide a uniform information base for each eligible nominee.
7. Eligible nominations will be retained for reconsideration annually.
8. Ineligible nominations will not be retained.
9. Inclusion Alberta will notify all nominees regarding their status.



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**Eligibility:** Any Alberta citizen who has been a long-term volunteer in any capacity related to serving the needs of people with developmental disabilities. To be eligible for this award an individual must be nominated and meet the criteria outlined in this document.

**Criteria:** The following criteria will be used to evaluate nominations for the Colonel Eric W. and Dr. Barbara V. Cormack Memorial Award. Nominations should address each of these topics.

- ◆ A description of voluntary efforts of the nominee.
- ◆ The length of voluntary service (15 years minimum and more than 20 years preferred).
- ◆ The scope of the voluntary activity (local, provincial, national).
- ◆ The impact the nominee has had in serving the aspirations of people with developmental disabilities and their families.
- ◆ The pioneering role of the nominee.
- ◆ Any awards the nominee has previously been granted.
- ◆ Any other material that will assist the Selection Committee to assess the nomination.
- ◆ The names of others who can confirm the nomination.

**Awards:** The award will consist of a commemorative engraved plaque for each recipient. In addition, plaques displaying the names of the annual recipients will be located at the offices of the Robin Hood Association for the Handicapped and Inclusion Alberta.

**Awards Presentation:** The presentation of the Colonel Eric W. and Dr. Barbara V. Cormack Memorial Awards will usually be made at or in conjunction with the Annual Family Conference of Inclusion Alberta.